

**PROPERTY MAINTENANCE CODE APPEAL APPLICATION**

**FEE:** \_\_\_\_\_ **Date received:** \_\_\_\_\_

Site Address: \_\_\_\_\_

Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_

E-Mail \_\_\_\_\_

**1. APPEAL OF BUILDING CODE OFFICIAL DECISION:**

Name of Building Code Official \_\_\_\_\_

Date of Decision \_\_\_\_\_

**Please indicate which of the following is the basis for your appeal:**

- a. The true intent of the Code was not interpreted correctly.
- b. The provisions of the Code do not apply to this construction or project.
- c. An equivalent form of construction was proposed and rejected.

**Details:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 2. EXTENSION OF TIME REQUEST

Original Due Date: \_\_\_\_\_

Proposed Due Date: \_\_\_\_\_

Detail Reasons for Extension:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## 3. REQUEST FOR A VARIANCE

- a. Indicate on your plans the particular portion(s) of the building which will be affected by the variance request:

\_\_\_\_\_  
\_\_\_\_\_

- b. Specify the section(s) of the Uniform Construction Code, or other standard, for which you are requesting a variance: \_\_\_\_\_

\_\_\_\_\_

- c. Explain in detail the alternative approach that you propose: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- d. State how this alternative approach would satisfy the intent of the Uniform Construction Code and would not impair the health, life, and safety of the residents or the fire safety or structural integrity of the

structure: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_  
**Printed Name:** \_\_\_\_\_  
**Date:** \_\_\_\_\_